

CURTAIN ORDER FORM

Company Name : _____

Billing address : _____

Shipping address : _____

Credit Card Info : _____ Exp: _____ CV _____

Name on Card : _____

Window measurements

L _____ inches

W _____ inches

Rod size (If available) _____ Rod Diameter (circle your selection) :less than 1”(25mm - 28mm)/more than 1”

Curtain panel (circle your selection) : Single / Center partition

Grommets color (circle your selection): Gold / Silver / Antique Gold / Antique Nickel

Back lining Required (circle your selection) : Yes / No

Measurements: Ceiling to floor / rod to floor / widow frame

Textile : __FB_____

Back lining color code : _____

Sty# : _____

FOR OFFICE USE :

Textile required : _____ meters / Back Lining in mts : _____

Price per mt : _____ USD / Price per mt : __\$9.99_____

No of panels : _____ Making charges per panel : _\$19.99____

Total : \$

CUSTOMER NAME

Signature :

TERMS & CONDITIONS

By signing this form, you agree to the following terms and conditions.

- This order will be placed into production once this form is handed over to us. No further consent will be required.
- Since all curtains are custom made, a 50% deposit will be charged on your card at the time of placing this order.
- Designer Pricing : A 30% upcharge.
- The order for curtains will be invoiced; charged and shipped separately than the Sivaana bedding or frame orders. THEY CANNOT BE COMBINED.
- Any cancellations after 5 days from placement of order are subject to a 20% cancellation fee In case of a cancellation or the credit card declined at the time of shipping, the deposit will not be refunded.
- Since all curtains are handmade, a 2 inch leverage in sizing is not considered a defect.
- Average lead times are as follows:

Pillows – 4 to 6 weeks/ show orders : 8 weeks

Bedding – 6 to 8 weeks/ show orders : 8 weeks

Curtains – 4- 6 weeks

Reorders are based on availability.

- All orders must be received in writing. Or via email
- Payment terms: credit card. Or check. Check payments require a full pre-payment. Terms may be extended after on year of account activity at Sivaana's Discretion.
- All requests for returns must be received in writing no later than 4 days after receipt of order.